

Wood County Solid Waste District Grant Programs Guidelines

The Wood County Solid District provides assistance to local communities to support residential solid waste reduction programs. To receive grant funding, a government must submit an official resolution whereby the local government agrees or disagrees with the current solid waste plan.

There are three grant classifications; Residential recycling, capital equipment and projects, and buy recycled.

- A. Residential Recycling – this is an on-going program and does not require annual application. Communities with a recycling program that file required annual reports automatically receive funding.
 - 1. Every local government entity is eligible to receive support for an ongoing residential recycling collection program. The total amount of funds available is based on the current U.S. census total for the jurisdiction. The present amount is \$1.00 per person.
 - 2. Local governments may combine their funds to pay for services (example: A village and two or three townships pay a group to collect recyclables at a central drop-off point).
 - 3. To receive funding collection of as many residential recyclables as possible, must be done at least once per month (or more often). Collection can be at a central drop-off point or curbside.
 - 4. Ongoing funding requires the collection to be maintained and all annual reports to be submitted by March 31 as required by the Solid Waste District. This includes a report on the items and volumes recycled from the residential recycling program and any other required report. If these reports are not filed within the following calendar year, the jurisdiction will not qualify for current year funding.
 - 5. Residential recycling collection grants are limited to the \$1.00 per person amount.

- B. Capital Grants – these grants are made annually and require an application to be submitted by May 1 of the grant year.
 - 1. Capital grants are available to assist with residential yard waste reduction programs.

2. Local governments may request funds to purchase a leaf vacuum and/or a wood chipper to divert yard waste from solid waste landfilling.
3. The amount is limited to \$15,000.00 per piece of equipment and is available only once for each piece of equipment.
4. To qualify, local governments must agree to annual reporting of the amount or weight of materials collected and must continue the program on an ongoing basis.
5. Services of brush chipping and leaf collection must be provided for community residents not just public facilities.
6. Capital grants are also available to support public non-profit facilities, which provide locations and processing services for residential recyclables and yard waste. Where necessary this will include funds for labor support however there must be total public access.
7. Capital grants are also available to public schools to support recycling collection programs. The Solid Waste District has developed a program whereby Community Employment Services (Wood Lane) collects recyclables from all local school district buildings in Wood County.
8. Capital grants are also available for infrastructure improvements (such as roads), which are directly related to solid waste facility operations. Due to limited funds availability these have been approved on an annual basis but funds can be escrowed and accumulated for future improvements. Only entries with solid waste facilities are eligible in this area of funding.

The total amount granted annually is dependant on solid waste fees. Residential recycling support is first priority in order to maintain the access goal set by the state and the Solid Waste District plan. These funds will be available the first of each year after all previous year reports are received. The capital grants application deadline is July 1st for major requests. Minor requests may be allowed and approved administratively at any time as needs are identified and funds allow.

The above are general guidelines and may be changed or waived at any time as situations change or vary. The intent is to be as flexible as possible while proving assistance that keeps the district in compliance with all requirements and is equitable as possible to all local government entities.

DEADLINES/GRANT REQUIREMENTS

Per capita funds will be released upon receipt of reports for the previous year. If the reports are not received within the following year, the jurisdiction will not qualify for current year funding. All reports must be turned in to re-qualify for funding.

Capital grant equipment and project requests must be received at the Solid Waste District Office by 4:30 P.M. on May 1st of each year or the last regular day of business before May 1st if the date occurs on a Saturday, Sunday, or holiday. Applications received after the deadline date will be rejected. The application must be physically received at the Solid Waste District Office. Applications received after the deadline with prior date postmarks will not be accepted.

Proper solid waste disposal is a condition of any solid waste district grant. Entries that do not comply with laws and regulations, or generally accepted disposal practices, may be ruled ineligible until they are in compliance.

A resolution concerning the Solid Waste District Plan must be received or on file for all local government entities in order to qualify for grant funds.

A resolution approving the application for capital grant funding or buy recycled funds is required from the local government or non-profit organization. The resolution should state the amount of funds requested and how they would be used.

All grant reports from previous grant funded projects must be submitted and received by the Solid Waste District Office by the May 1 grant deadline for any new grant request to be considered. Entities with reports outstanding will not qualify for consideration of additional grant requests.

BUY RECYCLED GRANT PROGRAM

Objective

The objective is to encourage and demonstrate use of recycled products.

Eligible Entities

All Wood County local government entities. Grants are made annually and an application must be submitted by May 1 of the grant year.

The Solid Waste District will provide limited funding for the purchase of products containing recycled content. At this time, the amount will be limited to \$1,000.00 per entity. Preference will be given to those applications, which also involve proper collection of waste materials (trash containers) or collection of recyclables at public locations and facilities. In addition, preference will be given to items that contain materials with limited markets.

The purpose of this program is to encourage use and testing of recycled content materials to determine if they perform as well as or better than items without recycled content. It is the hope that those items that perform will be considered for purchase from local community funds in the future.

Some of the possible items funded might be the following (this list is not all inclusive and other items may be proposed)...

- Signs
- Recycling collection containers
- Trash collection containers
- Flooring or carpet
- Park benches or picnic tables
- Parking stops
- Playground equipment

The amount of awards will be determined by funds available and allocated after grant requests are received. A list of awards will be kept and it is the intent to fund each qualifying community request before a second grant from this program.

Payment will be on a reimbursement basis upon submission of a receipt and documentation of payment. Direct payment from the Solid Waste District can be made if local funds are not available for initial purchase.

This program is an initial offering of support and funding for local communities to promote the purchase and use of recycled content products. The Solid Waste District reserves the right to modify the program as necessary to meet this objective and to allow all communities an equal opportunity to receive funding.

Innovative requests are encouraged and will be evaluated based on the objectives of the program. It may be necessary to allocate funds based on a drawing of entries if qualified entries exceed funding. Those entities who receive funding will not be eligible again until all other qualifying submitted requests are funded. The intent is to have recycled content products used and tested in all Wood County communities.

Deadlines and grant guidelines are the same as the Capital Grants Program. However, if the District does not receive documentation for reimbursement by May 1st of the following year, the buy-recycled project funding will be diverted to other Solid Waste District grant projects.

The Solid Waste District has information on recycled content items and will be glad to provide this information.