



WOOD COUNTY SOLID WASTE DISTRICT

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POLICY COMMITTEE MEMBERS:

Jim Carter, Chairman

Brad Espen

John Quinn

Donald Bechstein

Patricia Bacon

Jack Ritchie

Skip Baltz

POLICY COMMITTEE MEETING

July 15, 2008

Minutes of Meeting

A meeting of the Wood County Solid Waste District Policy Committee was held on the 15th day of July 2008, in the Wood County Commissioners' Hearing Room, 5th Floor, 1 Courthouse Square, Bowling Green, Ohio.

Commissioner Carter called the meeting to order at 8:33 A.M. Roll call was taken and the following attended...

COMMITTEE MEMBERS PRESENT:

Jim Carter, Pres., WC Commissioners
John Quinn, Mayor, City of Bowling Green
Jack Ritchie, Phoenix Technologies
Patricia Bacon, City of Northwood
Donald Bechstein, Plain Twp. Trustees
Skip Baltz, North Baltimore Recycling
Brad Espen, WC Health Department

ALSO PRESENT:

Ken Rieman, WC Solid Waste District
Lauren Schall, WC Solid Waste District
Erica Bruielly, WC Solid Waste District
Patti Bowsher, WC Solid Waste District
Amanda Gamby, WC Solid Waste District
Dave Spengler, BG Recycling Center
Jim Konopinski, WC Health Department
Vic Gable, C.E.S. of Woodlane
Judy Hagen, City of Perrysburg
Mick Torok, N.A.T. Transportation
Dan Raezer, Evergreen RDF
Sergeant Rod Konrad, WC Sheriff's Dept.
Deputy Tom Otley, WC Sheriff's Dept.
John Aleksander, Owens Community College

Commissioner Carter began the meeting by asking for review of the minutes from the April 8, 2008 meeting. With no corrections, minutes were approved as read.

Commissioner Carter moved to Item II, the Education Report. Amanda Gamby reported on Education and Awareness for the Solid Waste District Office. A detailed outline of education awareness activities and upcoming events is attached (see page 6).

Commissioner Carter moved to Item III, the Health Department Report. Jim Konopinski reported that since the last meeting in April, all landfills still continue to receive monthly inspections. Three large generators of infectious waste, three infectious waste treatment facilities, and one Class II composting facility received quarterly inspections. Also, four Class IV composting facilities received inspections. There were six solid waste complaints received and three were finalized. Six solid waste

hauling vehicles also received inspections during this period. Bauer Lawn Maintenance Class IV composting facility in Haskins has closed. The Health Department received written notification of closure from the facility in May 2008, as well as notification from the Ohio EPA that the registered status of the facility was terminated in May.

Mr. Konopinski also mentioned that as a result of the Ohio EPA's annual survey of the 2007 solid waste program in April, the Health Department received notification that they continue to be on their approved list of health departments.

Commissioner Carter moved to Item IV, Landfill Reports. Dan Raezer reported that Evergreen is in the process of new construction of a six acre cell. The project was started in the spring and the plan is to have it completed and ready for use by October. Mr. Raezer also gave an update on the Delta Fuels soil issue. He said it appears there is going to be some progress on the issue shortly. The last notification Evergreen received from the Ohio EPA stated they are finalizing the language for the letter that will allow Evergreen to proceed with treating that soil through bioremediation on site. Mr. Raezer anticipates that the issue, which started in 2005, will be resolved within the next month.

Commissioner Carter asked Mr. Raezer the contents of the contaminated soil. Mr. Raezer replied that it was a gasoline spill at a facility that manages gas. A contractor then took samples of the area to determine which portions of the soil were hazardous. The hazardous soil went to a hazardous waste facility. The non-hazardous Soil came to Evergreen with data that stated it was non-hazardous. After Evergreen received the soil and then the EPA said that they believed at least some of the soil was hazardous. The EPA never produced any data but issued a Notice of Violation to Evergreen. Evergreen gave a plan to the EPA that explained how the contaminated soil was going to be treated.

Mr. Raezer also mentioned that Evergreen continues to see a decline in tonnage. They are at about 20% less volume than they were at the same time last year. Because of that Evergreen had to downsize their equipment to meet the needs of the declining tons coming in so that they can operate efficiently. With the cell construction and heavy rains, Evergreen has received a Notice of Violation for some leachate issues. However, Evergreen is working on preventative measures to correct the problem.

Mr. Raezer added that another reason for the declining tonnage is that some businesses are going no landfill. The companies are finding a different ways of managing their waste material than just disposing in the landfill. Jack Ritchie mentioned that Phoenix Technologies works closely with the Coca Cola Corporation and they have passed a company-wide resolution to have zero landfill waste by the end of this year. Coca-Cola is removing compactors from their plants and everything is either recycled or they have to do something else with the waste so that nothing goes to the landfills. Mr. Raezer noted they are seeing a lot of that from GM in Defiance and a lot of larger industries are calling them to look for alternatives for their waste.

Mr. Rieman then reported on Wood County Landfill activities. He mentioned that they are currently working on construction of approximately five acres. They are having the same problems that Evergreen is having. The rain year to date is up almost eight inches over normal, which certainly has a big impact on operations. Mr. Rieman said all the extra rain has caused leachate to increase. So far this year, Wood County Landfill has trucked about three to three and a half million gallons of leachate to the waste water treatment plant. Last year the Landfill hauled about two million gallons the entire year. Mr. Rieman stated the Landfill has spent their budget and more for leachate costs. At the same time, the trucking company that hauls the leachate has raised the rates because of the increase in fuel costs. In addition, Mr. Rieman said that Bowling Green City has raised their rate to treat the leachate. It has been 17 years since these costs have been increased. The extra cost makes the leachate costs increase, which then becomes a budget issue. Right now they are looking into the possibility of a force main at the Landfill because it could be more cost effective. In the past the Landfill was able to hold the leachate to about 750,000 to one millions gallons and their costs were around \$40,000.00 per year and the Landfill could not justify a force main at that time. Mr. Rieman said that this year they estimate leachate costs of over \$100,000.00 so it

would be financially beneficial to make payments on a force main. He also said the water treatment costs would decrease.

Mr. Rieman stated that they are seeing great impact at the Landfill with fuel costs. The fuel surcharge went into effect at the Landfill on June 1st. Fuel skyrocketed the first six months of the year and that is money that the Landfill will not recover. Mr. Rieman said that is another \$150,000.00 to \$200,000.00 impact on the Landfill. The tonnage at Wood County has not changed like at Evergreen, however they do not receive as much volume as Evergreen. Other than that, operations are running well and the equipment is in good shape.

Mayor Quinn asked Mr. Rieman the location of the possible force main at the Landfill. Mr. Rieman replied that they talked with Northwest Water & Sewer District and they identified either Bowling Green or the force main would go to the Weston Water Treatment Plant. The current leachate rate is one cent (as of July 1st). The rate will then increase to one and a half cents in January 2009 and again increase to two cents in July 2009. Just to give an idea of the impact, there were two million gallons of leachate treated in 2007 and the cost was around \$15,000.00 for treatment alone. If you factor in the two cent rate, the cost becomes \$60,000.00. If there is more leachate, for example three million gallons, then the Landfill is looking at over \$100,000.00 for just treatment of the leachate. Mr. Rieman said that does not even include the transportation cost which is around \$40,000 to \$50,000.00. If the leachate is transported by the force main, the cost is around four tenths of a cent. If all those costs and increases are considered, it is cheaper to pay the debt on a force main and then just pay the outside treatment charge.

Commissioner Carter moved to Item V, Litter Collection and Enforcement. Sergeant Konrad reported on Litter Collection from January through June 2008. Items collected include 1,232 pounds of aluminum (up 210 pounds from last year), 2,397 pounds of glass (down 124 pounds from 2007), and 1,580 pounds of plastic (up by 456 pounds). They also collected 1,205 pounds of steel (down 44 pounds from last year), 9,437 pounds of trash (increase of 102 pounds from 2007), and 326 tires were picked up (increase of 180 tires since last year). The inmates walked 152 miles of road, which is 26 more miles than last year. Sergeant Konrad mentioned they have not had any big dumps this year like in past years. There has only been normal trash collected roadside.

Due to the absence of Ronda Downard, no report was given on the Juvenile Court Program.

Commissioner Carter moved to Item VI, Program Updates. Vic Gable gave an update Community Employment Services. Mr. Gable reported that schools are out for the summer and they hope the transition for Penta from the old building to the new building goes smoothly. All the containers made it over to the new building. Mr. Gable noted a new partnership of Owens-Illinois of two of their four buildings in Perrysburg. They are very interested in expanding the recycling program.

Dave Spengler reported on Bowling Green Recycling Center updates. He said the Center has a new building that is under construction to house the comingled sort operation. It should be completed around the end of July. The Center received grant money from Ohio Department of Natural Resources to cover some of the costs of equipping the new building with the sort line and equipment needed to run it. They were granted \$100,000.00. Mr. Spangler mentioned the sort line was ordered on July 1st which was the earliest they could order it because of grant requirements. The Recycling Center should have the platforms in and will be installed in the end of October. There are some conveyors that go along with the platforms that will be installed after that. They anticipate they will be starting up the sort line sometime around the end of this year. An exact date has yet to be scheduled. Mr. Spengler reported that materials recycled are up approximately 6.5% over last year. The markets have remained steady but the Center remains concerned about the economy.

Due to the absence of Duane Hamilton, no report was given on program updates at B.G.S.U.

John Aleksander reported on updates at Owens Community College. He reported on the 2007 ODNR Grant from Wood County in the amount of \$75,000.00. Of this grant, \$40,000.00 was allocated towards recycling containers and \$35,000.00 towards processing equipment for the College. He said with the \$40,000.00 used for collection stations, they were able to purchase 28 permanent collection stations, eight portable collection stations, 25 ink-jet and 10 cell phone collection stations. 33 secure shredding carts and 30 regular shredding carts. With the \$35,000.00 for processing equipment, they were able to purchase a new cart dumper, a new shredder, a new conveyor and scale, and a used baler. Because of the process they went through to determine what type of containers they wanted to use on campus, the students voted and when the decision was made and containers finally ordered, they didn't get the containers in place until March of 2008. A lot of the processing equipment didn't arrive until late spring. In fact the used baler just arrived at Owens on June 26th so they really have not had the opportunity yet to run the program as they had hoped to. It looks like they will easily surpass the goal of the grant, which was to double the amount of recycled materials, based on the couple of months in the academic year. He said the program has indeed become quite a college-oriented process. They have students getting their CDL's to drive the materials down to the Bowling Green Recycling Center, students in the Environmental Club are really becoming involved in the program and it has really taken off and thanked everyone involved. Mr. Aleksander said they plan to apply for another grant next year. They would like to see the program in action for a year to see where their needs are before asking for any more monies.

Judy Hagen then reported on program updates for the City of Perrysburg. She mentioned that they have 65% of households in Perrysburg recycling curbside. They distributed 513 bins in 2007 and she said they were either new bins or additional bins for residents. As of July 1, 2008 the City has distributed 269 bins. They also delivered bins to new annexations in Crandenbrook and Willowbend, which means 200 more residents are recycling. Ms. Hagen also discussed cardboard recycling and that they have much more cardboard than they can handle. She said the program is really popular and they are continuing to expand. The drop off is open Monday through Friday from 7:00 am to 3:30 pm. In January they had 183 drop offs and in June they have had 261. They have already had 70 drop offs in the first week of July. Ms. Hagen also mentioned that Perrysburg is collecting usable cell phones for the Prosecutor's Office. If they are unusable or too old, Perrysburg sends the cell phones to Keep America Beautiful, who has a recycling program to help generate revenues.

Ms. Hagen also reported that the City of Perrysburg recently became a Main Street Community. and one of the projects they will be doing is reusable shopping bags with the downtown merchants. That will be a project between Main Street and Keep Perrysburg Beautiful. She also mentioned Recycle Round Up was held on May 3^d with Perrysburg Township, the City of Perrysburg, the City of Rossford, and Middleton Township. She said 50% of the recyclers were from the City of Perrysburg and the other 50% was a combination of Perrysburg Township (26%), City of Rossford (20%), and Middleton Township (7.5%). The electronic items collected were sent to Goodwill and Dell Computers at no cost (working and non-working). Ms. Hagen noted that the only charge to the residents was for household hazardous waste. They also started a prescription drug safe disposal at the Recycling Roundup. The Sheriff's Department was present to take controlled substances and a pharmacist was also on site to separate out controlled substances. Storm Water Management funded that. Ms. Hagen said they are trying to teach residents not to flush substances down the toilet anymore. New EPA suggested guidelines are to use kitty litter or another safe disposal.

Ms. Hagen also mentioned that they are working with Jason Cisco and the Wood County Engineer's Office for the Clean Your Stream's Program. She also said that they did receive a grant for cigarette butt grant from Keep America Beautiful. They are working on trying to alleviate cigarette butts from being disposed of on the ground because it goes in the gutter and eventually into the river. Another point of interest and concern Ms. Hagen mentioned is pet waste because it goes down the street drains and then to the river. The City of Perrysburg has upgraded their ordinance that says you have to have physical evidence (bag or other type of disposal unit) to prove you are going to clean up after your pet outside.

Ms. Hagen also applied for a graffiti grant and they will know by August if the grant was approved. They also just finished a playground at Three Meadows, thanks to grant money from the Wood County Park District, Modern Woodman, and GameTime Playgrounds.

Commissioner Carter moved to Item VII, Solid Waste District Issues. Ken Rieman discussed the first issue, Capital Grant Requests. Brief descriptions of requests for both Buy Recycled Grants and Capital Grants are attached (see pages 7-8). No funds were recommended because of budget concerns at the Solid Waste District. There was a mix-up this year because one application seemed to get lost in the mail. Mr. Rieman discussed the possibility of changing procedures next year so that all applications submitted are accounted for (possibly with a follow-up phone call). The Grant Committee did not meet this year since no funds were recommended.

Mr. Rieman then discussed the budget concerns. He said the original revenue estimate was based on the previous year and the 2008 revenue projection was \$1,250,000.00 with a 2007 estimated cash carryover of \$500,000.00. The revised revenue shows that the 2008 Revenue Projection is down to \$916,075.00 with an actual 2007 cash carryover of \$410,584.00. The current budget is \$1,642,059.00 so there is a \$315,400.00 shortage, which means adjustments have to be made. Some adjustments Mr. Rieman recommended are eliminating the 2008 Capital Grants (\$130,000.00), reduce the equipment budget (\$60,000.00), and reduce advertising and promos (\$20,000.00). Other suggested adjustments were to suspend the Landfill Trust Fund Payment of \$112,500.00 (for the long term closure of the County Landfill), and the other is to suspend the Landfill Capacity Assurance Payments to the Landfill of \$105,500.00. That creates a total savings of \$428,000.00 and brings the estimated cash carryover for 2008 to \$112,600.00. Mr. Rieman said that additional, smaller reductions are being made in other areas. The intent is to maintain a sufficient cash balance; however, it is hard to predict what will happen in the next six months. He said these are the best adjustments to make. They have to start the Solid Waste District Plan at the end of this year, which is not due to be finalized until 2011.

Mr. Rieman discussed the possibility that if things get worse is that revenue would need to be increased. But if fees are raised, there is always a chance it will drive away more tonnage. There are only a few ways to raise revenue for the Solid Waste District. One way is to raise the disposal fees. It is currently \$2.00 for in-county waste and \$4.00 for out-of-county waste, which is a ratio set by law. Another option is to implement a generation fee, which was once done the past but that changed with the last Solid Waste Plan. The other approach to raise money for the solid waste district or landfill is by improved parcel assessment. That is a last-resort option and was something people did not want to consider that last time it was suggested.

Mr. Rieman stated that they usually don't discuss budget issues at the Policy Committee Meetings because the meetings are mainly for policy; however, at this point, money is going to start dictating policy. The Commissioners make any final decisions but Mr. Rieman wanted to present the information to the Policy Committee. It is time to make the adjustments now and they may need to make additional adjustments, depending on the income. He also discussed revenue and expense estimates for 2009.

Mr. Rieman mentioned that the Solid Waste District is expected to start on their plan and a draft is due in August 2009. In the past they have made fee changes with the plan. The only time you would make a fee change otherwise is with what they call a material change in circumstances. The main goals they must accomplish are assuring sufficient landfill capacity and maintaining the recycling access at 90%. Those are two things that if they are unable to do that, then it would be considered a material change in circumstance by the State and require the District to make adjustments in the existing plan. Mr. Rieman does not see that happening at this point.

Commissioner Carter moved to Item VIII, Other Business. The next Policy Committee Meeting was scheduled for **September 16, 2008** at 8:30 A.M. in the Commissioners' Hearing Room. With no further business to discuss, Skip Baltz made a motion to adjourn the meeting and Jack Ritchie seconded the motion. All members present voted yes, meeting adjourned around 9:20 a.m.

A. Education, Awareness & Other Projects

1. The Household Recycling Guide has been updated and is being printed this week, with its first distribution planned for the Wood County Fair. The biggest changes include Goodwill's acceptance of working and nonworking computers at no charge and Home Depot's recent announcement to accept Compact Fluorescent Light Bulbs from home owners;
2. April 24th: Clean Your Files Day. A special thank you to Mayor John Quinn for writing a proclamation and kicking off our event with us that morning! We recycled/shredded 1,370 lbs. of paper during this event and we are looking forward to partnering and improving on this event next year;
3. We participated in several other events during April, as well as the Wood County Heritage Days in June, and several Safety Towns throughout the County;
4. May: Worked with the ODNR and the Wood County Library to bring Lucky Ladybug Mascot to the 2008 Summer Reading Program. Lucky fit the bug theme perfectly and gave us a chance to work in some recycling education;
5. June 17th-19th: Amanda and Erica participated in the Black Swamp Educator's Extravaganza Teacher Workshop, hosted by the Wood Soil and Water Conservation District;
6. June 25th-27th: Ken, Amanda, and Erica attended the O.A.L.P.R.P Summer Conference in Youngstown, OH. A great opportunity to network with colleagues from all over Ohio and gain new ideas for future projects and programs.
7. We continue to host several tours and presentations throughout the county. This year we have already seen an increase in the number of people reached through the District's education program. Request for tours are up slightly from last year and presentations doubled during the first half of this year. (Jan.-May 2008=90 Tours (+5); 41 Presentations (+21); 5,489 People Reached (+1,136).
8. We have two new presentations we are promoting: *Home Safe Home*, which promotes safe disposal methods of common household chemicals and alternative cleaning recipes and *Michael Recycle*, a new children's super hero book, which promotes recycling. The presentation includes the story, newspaper hats and capes, and the Aluminum Can Kruncher.

B. Advertising/Awards

1. Advertising has been focused on the Landfill Rates Sheet to reinforce the new fuel surcharge information, as well as participation in Wood County Fair Advertisements;
2. The District continues to work closely with the BGRC and the City of Bowling Green to assist with the new comingled recycling collection program. Please see attached article from the *Sentinel-Tribune*;
3. The WCSWMD Website had been visited 2,638 times since the beginning of 2008.

C. Upcoming Events/Other Updates

1. July 22nd: 2008 Earth Camp, The Great Litter Caper: We will be hosting the Energy Hog from the Alliance to Save Energy's popular commercial in the morning, and throughout the day, students will be Litter Scene Investigators, with an arrest of the litter culprit in the afternoon by Sergeant Rod Konrad and Deputy Tom Otley. Invitations should have arrived in the mail;
2. Energy Hog: This is a \$1,000 program, which we were able to obtain because Ohio's Energy Department provided a grant for those wanting to participate. Because of the expense, we will be keeping the Energy Hog for a week and performing at Perrysburg's YMCA Day Camp, Wood County Public Library, Walbridge Library, and Wood County's Girl Scout Camp;
3. July 29th-Aug. 4th: Wood County Fair: We will have our Education Trailer and booth during the entire week focusing on the "Every Day Solutions" theme. This year, instead of focusing on different items for disposal, we will be featuring a different room in the home for each day of the fair.
4. Sept. 13th: Clean Your Streams, Friendship Park/Lake Township Fire Station Kickoff Location: Jason Sisco, Wood County Engineer's Department, has asked us to partner with him to host a Clean Your Streams location in Wood County. We are currently working to secure volunteers and donations for the event. For more information please visit, www.PartnersForCleanStreams.org

WOOD COUNTY SOLID WASTE DISTRICT
Buy Recycled Grant Requests
July 2008

| <u>APPLICANT NAME</u> | <u>PROJECT DESCRIPTION</u> | <u>FUNDS REQUESTED</u> | <u>AMOUNT RECOMMENDED</u> |
|--|--|----------------------------|-------------------------------|
| Bloomdale Village | Recycled Plastic Picnic Table | \$1,000.00 | |
| Bowling Green Parks & Recreation | 16 64-Gallon Recycled Plastic Toters Signage for Recycling Stations Public Recycling Brochures | \$1,000.00 | |
| Bradner Village | Recycling Plastic Table & Bench Purchase | \$1,000.00 | |
| Cygnets Village (need authorizing resolution) | 3 Recycled Plastic Waste Receptacles | \$1,000.00 | |
| Lake Township | Recycled Plastic Recycling Station | \$1,000.00 | |
| Liberty Township | 1 Recycled Plastic Picnic Table | \$766.00 | |
| Millbury Village (need authorizing resolution) | Recycled Plastic Signage for Park | \$1,000.00 | |
| Northwood City | Recycled Plastic Message Board w/Posts for Park Signage | \$958.50 | |
| Pemberville Village | Recycled Plastic Curbside Pickup Containers Purchase | \$1,000.00 | |
| Perrysburg City | Plastic Lumber Purchase - Replace slats in current park benches | \$1,000.00 | |
| Perrysburg Township (need authorizing resolution) | 31 Pieces Recycled Plastic Landscape Timber | \$1,000.00 | |
| Portage Township Trustees | Recycled Plastic Table & Bench Purchase | \$1,000.00 | |
| Risingsun Village | 3 Recycled Plastic Trash Receptacles 8 Timbers for Park Landscaping | \$983.60 | |
| Rossford City (need authorizing resolution) | 2 Recycled Plastic Benches including Labor & Concrete for Installation | \$1,000.00 | |
| Tontogany Village | 3 Recycled Plastic Trash Receptacles & Lids | \$1,000.00 | |
| Webster Little League Baseball Association | 2 Recycled Plastic Benches Purchase | \$1,000.00 | |
| Wood County Juvenile Court | 22 Recycled Plastic Lumber 6' Parking Stops | \$1,000.00 | |
| Total | | <u>\$16,708.10</u> | <u>\$0.00</u> |

WOOD COUNTY SOLID WASTE DISTRICT
 Capital Grant Requests
 July 2008

| APPLICANT NAME | PROJECT DESCRIPTION | FUNDS REQUESTED | AMOUNT RECOMMENDED |
|--------------------------------|--|----------------------------|-------------------------------|
| Bowling Green Recycling Center | Commingled Recyclables Sort Line | \$100,000.00 | |
| | Satellite Recycling Locations | \$35,000.00 | |
| Lake Township Trustees | Brush Chipper Purchase | \$15,000.00 | |
| Northwood City | Infrastructure: East Broadway | \$171,600.00 | |
| Pemberville Village | Leaf Box Purchase | \$4,000.00 | |
| Perrysburg City | Containers Purchase for Major City Park Recycling | \$14,997.69 | |
| Weston Village | Leaf Vacuum Purchase | \$15,000.00 | |
| Wood County Landfill | Compost Grinding Equipment Purchase | \$50,000.00 | |
| | Stacking Conveyor Purchase | \$80,000.00 | |
| | Methane Gas Project Support | \$50,000.00 | |
| Total | | <u>\$535,597.69</u> | <u>\$0.00</u> |